

**Attendees:**

- Present: Kristina Vargo, Ashlee Marshall, Macie Kerbs, Emma Bullock, Barburhan Uzum, Casey Creggan, and Susie Kamman.
- Appearing via Zoom: Erika Ancrum, Charter School Business Manager.
- Non-voting board associates present: Dr. Ronny Knox, SHSU Charter School Superintendent; Ginger Yount, TSUS Office of General Counsel; Lisa Box, Administrative Associate, and Rebecca Carruthers, District PEIMS Coordinator.

**1. Call to Order and Establish Quorum**

- Dr. Kristina Vargo, Chair, called the meeting to order at 10:01 a.m. and noted a quorum was present.

**2. Welcome to New Board Members**

- Dr. Kristina Vargo acknowledged new board members, Macie Kerbs and Ashlee Marshall.

**3. Approval of Minutes**

- Minutes of the May 25, 2022 Board Meeting were unanimously approved.

**4. Charter School Reporting**

○ Campus Updates

Dr. Knox provided the following:

- The Charter School will soon be onboarding new teachers and paraprofessionals. The Sam Houston State University College of Education programs continue to provide new teachers for the Charter School.
- Three parent-teacher organizations (PTOs) are now operating and have been helpful. A workday is scheduled for July 9<sup>th</sup> at the Cypress Trails location. Crystal Pflughaupt is the new lead teacher at the Cypress Trails location. Kendra O'Neal is the lead teacher at the new Spring Woods location. Mary Elizabeth Mueller is the lead teacher at Brighton Academy, which now has two sixth grade classes.
- The onboarding of a Remote Interventionist (COVID resource) teacher has helped boost attendance.
- A new Technology Director will soon be added to manage the 580 campus devices. IT@Sam will assign administrative rights for the Technology Director for more efficient management of the Charter School's devices.

○ 2021-2022 Year End Enrollment and Attendance Update

Dr. Knox provided the following:

- Enrollment was 429 as of May, 31 2022.

○ 2022-2023 Projected Enrollment and Attendance Update

Dr. Knox provided the following:

- Projected enrollment for next year is 511.
- Plans are in progress for an attendance orientation for parents of students whose attendance rate is less than 90%.

○ Financial Reporting

Dr. Knox turned the meeting over to Erika Ancrum to present the Financial Reports.

- Erika Ancrum presented the Financial Reports as of May 31, 2022.

**5. Public Comments**

- There were no public comments made.

**6. Discussion and Possible Board Action**

- Approve Updated Emergency Operation Plan and Use of National Incident Management System (NIMS)

Dr. Knox announced that Governor Abbott has provided an Emergency Operations Checklist. The Governor wants all schools to adopt The National Incident Management System (NIMS) as the basis for the Emergency Operations Plan. NIMS adds clarity to the emergency plans with standardized terminology.

*Motion by Casey Creghan, seconded by Susie Kamman, and was unanimously approved.*

- Approve Updated 2022-2023 Student/Parent Handbook

Discussion and approval of this Student/Parent Handbook was omitted as it is a procedural manual and Board approval is not necessary.

- Approve Updated 2022-2023 Teacher/Staff Handbook

The Teacher/Staff Handbook has been updated to include new Covid-19 policy. Charter School staff are considered essential employees. Staff must be tested right after exposure is suspected. If test is negative, they can return to school. This differs from the University's policy. Remote learning option for students is only available to Covid-positive students. The Teacher/Staff Handbook will be updated to list contacts by position title, and not name.

*Motion by Emma Bullock, seconded by Casey Creghan, and was unanimously approved.*

- Approve Updated 2022-2023 Student Code of Conduct

Parents must sign as acknowledgement and acknowledgment remains on file all year. No after school detention – many parent conferences in lieu of detention. Out of school suspension only for major issues for grades 3 and up. Only one expulsion in the history of the Charter School. Dress code has been updated. Teachers typically do not experience inappropriate dress issues.

*Motion by Susie Kamman, seconded by Emma Bullock, and was unanimously approved.*

- Approving 2022-2023 Covid Response Protocols

The quarantine period has been reduced to five days. Various options are presented 1) return after 10 days from close contact; 2) early return home for five days and may return with negative test; 3) no quarantine required if vaccinated (first round, but not boosted).

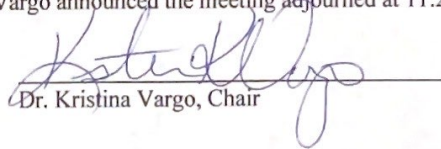
*Motion by Casey Creghan, seconded by Macie Kerbs, and was unanimously approved.*

**6. Miscellaneous**

Discussion of setting 2022-2023 Board Meetings and providing additional options for times of meetings. Looking at having a meeting during the summer at the Woodlands Center, and tentative scheduling during the third week of every month starting in July.

**7. Adjourn**

- There being no further business, Dr. Kristina Vargo announced the meeting adjourned at 11:20 a.m.

  
Dr. Kristina Vargo, Chair